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JOB PROFILE OXFORD PLASTICS

JOB TITLE	INJECTION MOULDING TECHNICIAN
DEPARTMENT	OPERATIONS
REPORTS TO	PRODUCTION MANAGER

ROLE OVERVIEW

In this role you will be responsible for running the injection moulding machines across the site. You will work closely with all members of the operations team to ensure that all injection moulding process are carried out efficiently and to the highest possible standard.

ROLES AND RESPONSIBILITIES

- Responsible for all aspects of the injection moulding process including, but not limited to, Tool change, set-up and shut down, troubleshooting and setting of ancillary equipment.
- Working with production personnel to ensure moulded components meet requirements, making adjustments as required.
- Supporting the technical training and development of operational staff
- Providing moulded components in a timely manner in order to ensure production schedules are met.
- Generating/maintaining documentation on moulding runs that can be used to control traceability and ensure reproducibility.
- Following established procedures in order to maintain a clean and organized environment.
- Carrying out mould trials as required and recording information to aid the progression of the product
- Recording agreed process parameters to assist with standardised set up and product stability
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MANDATORY RESPONSIBILITIES

All employees of OPS have the following responsibilities:

- Working in accordance to the company health and safety policy to take reasonable care for their own and colleagues health and safety.
- Refrain from intentionally misusing or recklessly interfering with anything that has been provided for health and safety reasons.
- Adhere to the Company's H&S requirements (ie risk assessments, work instructions and through training).
- Work in accordance with information and training provided, and not undertake any task for which authorisation and / or training has not been given.
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DESIRES KNOWLEDGE, SKILLS AND EXPERIENCE

- Injection moulding experience with reprocessed PVC, PE, PP, NYLON
- Candidate must have good organizational skills.
- Candidate must be proactive and show initiative in taking on and completing injection moulding projects.
- Candidate must possess good verbal and written communication skills.
- Good PC Skills



- required to work Counterbalance forklift license (Not essential)
- Crane Operator Experience

Your line Manager will be the Production Manager but will report directly to the Shift Supervisor on a day to day basis. All staff at Oxford Plastics are required to work as part of a team, and therefore you can also expect to report into senior members of staff across other areas of the business.

You may at times be required to support other roles and responsibilities within the business, in addition to your regular roles and responsibilities outlined above.

COMPENSATION & BENEFITS

- **Hourly rate** Negotiable
- **Working Hours** Monday – Thursday 18:00 – 06:00
- **Annual leave** 22.5 days per annum (including bank holiday)
- **Pension** Employer 3% pension contribution

This job description reflects the present requirements of the role. The job description will be reviewed annually as part of an appraisal process. As duties and responsibilities change and develop, the job description will be subject to amendment in consultation with the job holder.