

Night Shift Production Manager

Position	Night shift Manager	Permanent/Contract	Temporary to Permanent
Location	Oxford Plastic Systems Ltd - Enstone	Division & Customer	Manufacturing
Level	Manager	Reporting to	Operations Director
Required by	A.S.A.P	Working conditions	

OVERALL PURPOSE OF THE JOB

To provide leadership to a manufacturing operation for the night shift, responsible for all Health and Safety requirements while managing a team of Supervisors and Machine Operators, and support staff to a specified quality standard against production targets.

MAIN RESPONSIBILITIES

- To manage and coordinate all production within on site.
- To manage and control all people measures.
- Provide guidance and training where applicable.
- To deliver daily communications to the team.
- Maintain individual training records of performance.
- Assess operators competencies against standards required.
- Ensure safe working practices at all times.
- Ensure all visual management are accurate and up to date.
- Plan and implement repair schedules.
- Constantly assess relevant training needs for individuals.
- Support project team and development programs.

QUALIFICATIONS/EXPERIENCE

- Working within a factory environment at supervisory level or above
- Coaching
- Experience in managing a team
- Standard Operation
- 5s

HEALTH, SAFETY & ENVIRONMENTAL RESPONSIBILITIES

- Follow all Health and Safety and Environment requirements that are defined on work instructions or communicated in training
- Follow required emergency prevention and operational controls
- Report all accidents, occupational illnesses and emergencies

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PERSONAL ATTRIBUTES

- Ability to work on own initiative
- Good team player.
- Analytic and good problem solver
- Patient
- Observant
- Must be able to communicate effectively at all levels
- Ability to work in pressurized environment
- Confident facilitator
- Must be able to demonstrate fundamental skills to the highest level
- Good motivator
- Methodical
- Resilient

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